

Start Using eLicensing

To use eLicensing for the first time, you will need to complete the registration step to create a user name and password. To do so:

- Click on the eLicensing logo on the DRE Web site home page or anywhere it appears.
- Click on **REGISTER**.
- Read the terms and conditions and click on **I ACCEPT** at the bottom.
- Enter your **SOCIAL SECURITY NUMBER** and **DATE OF BIRTH** in the boxes provided. Click **CONTINUE**.
- Create a **USERNAME** and **PASSWORD** in the spaces provided.
- Enter your **EMAIL** address in the space provided (optional). Click **CONTINUE**.
- You should see a menu of eLicensing services personally available to you based upon your license status.
- To access eLicensing in the future, simply click on the eLicensing graphic then sign in by entering your user name and password. If you forget your username and/or password, you can reset it at any time by clicking on the "[Forgot your user name or password?](#)" link on the eLicensing sign in page.

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State of California
Department of Real Estate



at www.dre.ca.gov

*The fastest, easiest
way to manage your
real estate license!*



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About eLicensing

To increase the efficiency of the examination and licensing processes, the Department of Real Estate (DRE) developed eLicensing, an interactive online system that allows examination and licensing processes to be completed via the Internet. eLicensing has been well received by the real estate industry and earned the DRE a 2003 Microsoft Solution Showcase Award for leadership in applying technological solutions to creatively address the challenges of modern governing in a quest for better, more efficient service to the public.

Benefits of Using eLicensing

- Expedited processing – Your public license record is updated *almost* immediately!
- Paperless transactions
- Ease of use
- Personal user id and password you create and control
- Security
- Automated fee payment by credit card
- Help available every step of the way
- Detailed answers to frequently asked questions
- Relief from “incomplete” applications



eLicensing Services Available Brokers

- Add/Change Main Office Address
- Certify Salesperson Employment
- Discontinue Salesperson Employment
- Renew License
- Request Duplicate License
- Change Mailing Address

Salespersons

- Add or Change Employing Broker
- Change Mailing Address
- Renew License

Examination Services

- Apply for salesperson exam
- Reschedule or apply to re-take exam
- Change exam mailing address
- View exam records
- Check exam date, time and location
- Request duplicate schedule notice
- View exam results
- Request duplicate results notice
- See if your license has been issued

What Real Estate Licensees and Exam Applicants are Saying About eLicensing

- Awesome!
- IT'S WONDERFUL!
- Great! Hassle free!
- I love it!... NO... I REALLY LOVE IT!!!
- Very quick, efficient and easy to use.
- Really saved a lot of time and energy!
- So simple to use I didn't need to ask a teenager to assist me.
- Being an 'Old Timer' and being able to renew in cyberspace. Cool! Loved it!!

eLicensing Tutorials Available

Tutorials to help you learn to use eLicensing are available on the DRE Web site at www.dre.ca.gov/elic_tutorials.htm.

eLicensing Help Line

Technical assistance is available through the eLicensing help line: (916) 227-0870.