

CURRENT LICENSE STATUS REQUEST

RE 291 (Rev. 8/03)

GENERAL INFORMATION

- The current license status of a real estate licensee may be obtained by completing and returning this form **or** through our Web site at **www.dre.ca.gov**.
- For written information on *four or less* specific licensees, mail this form to the nearest DRE District Office for processing.
- For written information on *five or more* specific licensees, mail this form to the Sacramento District Office for processing.
- Complete one form for each licensee.
- Please type or print clearly in ink.
- If you electronically re-create this form to facilitate completion on a computer, please be advised that the form should not be altered in any manner. Also, please make certain you are using the latest version of the form.

FEE & MAILING INFORMATION

- Individuals or business entities may obtain printed information for up to four licensees *per month* at no charge.
- There is a \$1 per name fee charged for requests of five names or more (e.g., 1–4 names are *free*; 5 names are \$5; 50 names are \$50).
- The appropriate fee **must** accompany this form.
- This policy is not applicable to the random mass mailing lists of licensees, which some of you purchase with respect to your business operations.

Acceptable payment methods — Cashiers' check, money order, check or credit card.

- Make check or money order payable to: Dept. of Real Estate
- Credit card payment must be submitted with a Credit Card Payment (RE 909) form.

Mail to the appropriate DRE District Office:

Department of Real Estate
Licensing
P.O. Box 187000
Sacramento, CA 95818-7000

Department of Real Estate
1515 Clay St., Ste. 702
Oakland, CA 94612-1462

Department of Real Estate
2550 Mariposa Mall, Ste. 3070
Fresno, CA 93721-2273

Department of Real Estate
320 W. 4th Street, Ste. 350
Los Angeles, CA 90013-1105

Department of Real Estate
1350 Front Street, Ste. 3064
San Diego, CA 92101-3687

CURRENT LICENSE STATUS

The information provided on the computer printout will include the following:

- License type
- Licensee's full name
- License expiration date
- Employing broker, if any; or main office, if any
- *Employees, if any (by full name and ID#)
- Public comments, if any (e.g., disciplinary actions taken, MOG Permits issued, etc.)
- License ID#
- Mailing address
- *Branch offices, if any

* **Will be included only if box is checked below.**

LICENSEE INFORMATION

1. LICENSEE'S NAME — LAST, FIRST AND MIDDLE

2. LICENSE IDENTIFICATION NUMBER (IF KNOWN)

3. LICENSEE'S BUSINESS ADDRESS — STREET ADDRESS

CITY

Check Box(es) Only If Needed On Print-Out.

- Branch Office information is needed.
- Employee information is needed.

TO BE COMPLETED BY DRE

- There is no real estate license record for the name listed on line #1.
- We have too many licensees with the same first and last name. Please provide additional information such as a middle name and/or license identification number.

SIGNATURE OF REQUESTOR

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DATE

REQUESTOR'S MAILING INFORMATION — PLEASE PRINT CLEARLY

Name

Street Address or P.O. Box

City, State, Zip Code